

ASSISTANT SECRETARY OF DEFENSE  
Washington 25, D. C.International Security Affairs

## MEMORANDUM FOR PARTICIPANTS IN NATO PLANNING CONFERENCE

REFERENCE: ASD(ISA) Memorandum, 22 August 1961 - 1-16,034/61

The Conference will be held at Camp David, the President's Mountain Retreat, from Friday evening, September 8th, through Monday evening, September 11th.

Government transportation from Washington to Camp David and return will be furnished for those who do not wish to take their own cars (there is local transportation available at the Camp if needed, to include transporting personnel back to Washington in the event of an emergency). Participants may expect to arrive in the Washington area about 1800 hours, 11 September.

Camp David is located approximately 65 miles north of Washington. Persons providing their own transportation should take Route U.S. 240 (Wisconsin Avenue) north to Frederick, Maryland, passing directly through Frederick and continuing north on Route U.S. 15 (which emerges into Route 240 just before Frederick). Approximately 16 miles north of Frederick at Thurmont, Md., turn off Route 15 to the left on to Route 77 (the turn from the highway is off to the right at Thurmont and then down under the highway). Proceed on Route 77 for 3 miles, turning to the right at the Catoctin Recreation Area gate and office, which is the only large building along Route 77. Proceed up this road for 2 miles to a sign "Camp No. 3" (Note: This is not otherwise identified as Camp David). Turn to the right at this sign and proceed to main gate where visitors will be met and escorted into the Camp.

The Conference will begin following dinner on Friday evening and persons should arrive prior to the evening meal at 1930 hours. A bar will be open at 1900 hours in Laurel Lodge. Cars will leave the Pentagon at approximately 1700 hours, Friday, 8 September, and will stop enroute to pick up participants from other agencies. Recipients of this memorandum are requested to inform Mr. Stanley or Mr. McQuade, Ext. 56273, or Colonel Goodman, Ext. 78126, as to whether they will require government transportation, no later than the close of business Thursday, 7 September.

Billeting will be provided at the Camp in the VIP Quarters and in the BOQ. Meals will be served in the VIP mess facility and participants will be billed subsequently for the cost of their meals which should total about \$12 - \$15.00 for the weekend. Persons normally eligible for overtime pay will be able to receive it for the overtime put in at Camp David.

OFFICIAL USE ONLY

Although the work of the Conference will consume most of the weekend, there should be several periods available for rest and relaxation. Facilities include a swimming pool and tennis court, and persons interested are requested to bring bathing suits and tennis shoes. Other tennis equipment is available at the Camp. Normal office working clothes or informal sportswear may be worn during the Conference. The temperature at Camp David is normally considerably cooler than Washington, especially in the evenings, and appropriate clothing should be taken.

Persons participating in the Conference who wish to leave a number where they can be reached in emergencies, may leave instructions to call STerling 3-0333 and to ask for the individual concerned by name, specifying that they are at Camp David.

All stationery, office supplies and equipment necessary for the Conference is being provided by the sponsoring office.

OFFICIAL USE ONLY

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W. W. Rostow

PROBABLE PARTICIPANTS

WHITE HOUSE

Mr. Walt Rostow  
Mr. Carl Kaysen  
Mr. Henry Kissinger

ISA

Mr. Henry Rowen  
Mr. John McNaughton  
Colonel Thomas Wolfe  
Colonel D. C. Armstrong  
Mr. Timothy Stanley

STATE

Mr. Jeff Kitchen  
Mr. Richard N. Gardner  
Mr. David Henry  
Mr. John Shaw  
Mr. John Ausland

CIA

Mr. James Hitchcock

RAND

JCS

Major General David W. Gray  
Brig. General E. L. Rowny  
Colonel William M. Jones  
Colonel Robert B. Spraggins

Mr. Thomas Schelling  
Mr. Allen Ferguson  
Mr. A. W. Marshall

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